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MINNESOTA BULLETIN NO. 330-5-3

SUBJECT: MGT – 2005 FOOD SECURITY ACT COMPLIANCE REVIEWS

Purpose. To provide updated information on the 2005 Food Security Act compliance review software process and reporting requirements.

Expiration Date. December 1, 2005

This bulletin contains additional clarification on the use of the 2005 Compliance Review software application. In Part G of the application, shown below, the reviewer is asked "Is there a Title XXII conservation program contract on this tract?" This question requires a Y or N answer but has no instructions for completion. Further, this portion of the application software does not function correctly. It was intended that the link to ProTracts was supposed to have allowed a "visual verification of the HELC/WC compliance" block for the Title XII contract or contracts that are on the tract being reviewed.

Part G - Review Summary

Review type:	<input type="text" value="Limited Review"/>	Year:	<input type="text" value="--Select Crop Year--"/>	Review part of Quality Assurance Plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total acres evaluated of Tract:	<input type="text"/>	Time Spent (hr.)	<input type="text"/>		
Comments:	<div style="border: 1px solid #ccc; height: 80px; width: 100%;"></div>				
Does this tract have a Title XXII Conservation Program Contract or Easement on it? (CRP, CSP, EQIP, FRPP, GRP, WHIP, WRP)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The national office has provided the following additional guidance regarding this section of the compliance review user guide.

For Part G - Title XII Contract Verification

1. If there is a Title XII conservation program contract on the tract being reviewed, for any of the Title XII program, (not XXII as shown), you will check the YES radio button.
2. It was intended to have another question – “Is this tract in compliance with the HELC and WC provisions?” The correct answer would be yes if there are no HELC or WC violations on the tract and NO if the reverse is true.

Answering Yes to the 2nd question should have taken the reviewer to ProTracts where there would have been a place for the reviewer to certify an onsite review of the status of compliance with the HELC/WC provisions as opposed to relying solely on the participant's self certification on the AD1026. This was to have provided the verification that we are reviewing those conservation program contracts for compliance with the HELC/WC provisions that the OIG and GAO audits recommended. However, at this time, there is no link to ProTracts in which to make this verification.

Therefore, the link to ProTracts will not result in any data entry, and does not have to be used until the complete programming link between these two applications becomes functional. Those persons responsible for completing the compliance review of the HELC/WC provisions will append this additional guidance to their compliance review user guide.

Direct questions on the information contained in this bulletin through your Area office to Paul Flynn, State Resource Conservationist.

WILLIAM HUNT
State Conservationist

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